

**ELK TOWNSHIP COMMITTEE
Work Session Minutes
August 20, 2013**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:32PM.

The Open Public Meeting Notice was read.

The Salute to the Flag was recited

ROLL CALL: Present were: Mr. Poisker, Mrs. Sammons, Mr. Spring, Mayor Barbaro, Mr. Considine, CFO, and Mrs. Pine, Township Clerk. Mr. Marchei was absent.

Approval of minutes:

Motion by Mr. Spring, seconded by Mrs. Sammons to approve the minutes of the August 1, 2013 regular meeting and closed session, all were in favor motion carried.

ORDINANCE O – 7 – 2013

BOND ORDINANCE AUTHORIZING THE PURCHASE OF A 4 WHEEL DRIVE OR ALL WHEEL DRIVER POLICE VEHICLE, PURCHASE OF VARIOUS POLICE EQUIPMENT AND VARIOUS COMPUTER EQUIPMENT FOR THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$75,000 THEREFORE; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF ELK, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$71,000 TO BORROW WITH A DOWN PAYMENT OF \$4,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

PUBLIC HEARING

Motion by Mr. Spring, seconded by Mrs. Sammons to open to the public concerning Ordinance O-7-2013, all were in favor, motion carried.

Mayor Barbaro invited the public to come forward if they have any questions concerning the ordinance. No one came forward. Mr. Considine stated the most recent rate of interest on bonds is .95%.

Motion by Mr. Poisker, seconded by Mrs. Sammons to close the public portion, all were in favor, motion carried.

Motion by Mr. Poisker, seconded by Mr. Spring to adopt Ordinance O-7-2013, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

PUBLIC PORTION – On Agenda Items

Motion by Mr. Spring to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any questions, comments or concerns on the resolutions on the agenda to come forward at this time.

No one came forward.

Motion by Mrs. Sammons to close the public portion, seconded by Mr. Spring, all were in favor, motion carried.

Resolutions:

R-68-2013- Resolution for Renewal of Membership in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Motion by Mr. Spring, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mrs. Sammons	Yes

Mr. Spring	Yes
Mayor Barbaro	Yes

R-69-2013 – Resolution to go into Closed Executive Session to Discuss Contract Negotiations in Regards to the Elk Township Police Department
 Motion by Mr Poisker, seconded by Mrs. Sammons to adopt and approve said Resolution, all were in favor motion carried.

TOPICS:

2014 NJ DOT Grant Applications are due to be filed and the engineer would like to know what roads the township committee would like to submit applications for. After discussion Committee has decided to submit for Railroad Avenue and will discuss further at the September 5th meeting to decide on the second application.

Emergency repair bids for Webster and Northbrook have been received. Committee felt the quotes were high for the amount of work. Committee asked David Lubelski, the representative from the county if this would be in the scope of work the county does and if they would be able to complete the job for the township. Mr. Lubelski stated the county road crews are very busy and he did not think they would be able to take on the project. Committee would like for the engineer to send the project out for quote again and include South State since they will be in the area working on another road.

DocuVault has made a proposal to provide off site record storage. The initial cost to re-box and catalog all records will be \$2180.25 and a monthly fee of \$121.96. All records will still be assessable and they will pull a record and scan and email if needed. Committee would like to know how much clean community money can be used for this purpose. This will be discussed further at the September 5th meeting.

A request from a resident to purchase Block 67 Lot 2 has been received. The resident would like to add the property to their wood lands management program. The land would have to be offered through a private land sale with a minimum bid and will need to be offered to the other adjoining property owners. The process will be explained to the requester and they will also be told they will be responsible for all costs associated with the preparation and filing of the deed.

The Zoning Officer has completed all the steps of notification for property maintenance for 101 Carl Avenue and it now needs to be cleaned up.
 Motion by Mrs. Sammons, seconded by Mr. Poisker to authorize the public works department to clean the property at 101 Carl Avenue, Block 180 Lot 5, and have a lien placed on the property, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

2013 League of Municipalities Convention in approaching. The dates for this years convention November 19 -21, 2013. There are a few employees that attend annually with the township paying the registration fee.
 Motion by Mrs. Sammons, seconded by Mr. Spring, authorizing employees to attend the League of Municipalities Convention, with the registration fee being paid for by the township, upon roll call motion carried.

Roll Call:	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

Committee discussed the process required to obtain a liquor license in the township. The township is eligible for 1 plenary retail distribution (package goods) and 1 plenary retail consumption (restaurant). The first step is to create the licenses by ordinance. Once the licenses are created the township can award the licenses via a public bid. The township will also need to designate specific areas where the store or restaurant will be allowed. Committee would like to move forward with the process. Mr. Duffield will be contacted to draft an ordinance for committee to review.

GLOUCESTER COUNTY REPRESENTATIVE – David Lubelski was present to assist with any questions or concerns for the county.

PUBLIC PORTION:

Motion by Mr. Spring to open the meeting to the public, seconded by Mrs. Sammons, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any concerns they would like to bring to the township committees attention to come forward at this time.

No one came forward.

Motion by Mrs. Sammons to close the public portion, seconded by Mayor Barbaro, all were in favor, motion carried.

PAY BILLS:

Motion by Mr. Spring to Pay the Bills, seconded by Mrs. Sammons, upon roll call motion was carried.

Roll Call:	Mr. Poisker	Yes
	Mrs. Sammons	Yes
	Mr. Spring	Yes
	Mayor Barbaro	Yes

RECESS:

Motion by Mrs. Sammons to recess from the regular meeting, seconded by Mr. Spring, all were in favor motion carried. The meeting recessed at 8:19pm.

Motion by Mrs. Sammons to return to the meeting, seconded by Mr. Spring, all were in favor motion carried. The meeting was called back to order at 8:56pm.

Summary of Closed Session

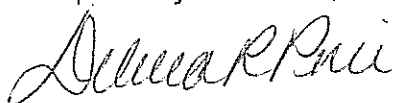
Mayor Barbaro summarized, committee was updated on contract negotiations with the police department and PBA. No decisions were made. Discussions are ongoing with the PBA.

The condition of the ladies room was discussed. The female employees would like to have a lock placed on the single stall so they do not have to clean the restroom every day. The mayor will contact the school to see what the cost will be to clean just the bathrooms in the municipal building more that once a week. A lock will be placed on one of the stalls for female employee use only.

ADJOURNMENT:

Motion by Mr. Spring to adjourn the meeting, seconded by Mr. Poisker, all were in favor, the meeting was adjourned at 9:04 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

TOWNSHIP OF ELK
COUNTY OF GLOUCESTER
STATE OF NEW JERSEY

ORDINANCE O – 7 – 2013

BOND ORDINANCE AUTHORIZING THE PURCHASE OF A 4
WHEEL DRIVE OR ALL WHEEL DRIVER POLICE VEHICLE,
PURCHASE OF VARIOUS POLICE EQUIPMENT AND VARIOUS
COMPUTER EQUIPMENT FOR THE TOWNSHIP OF ELK,
COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING
THE SUM OF \$75,000 THEREFORE; AUTHORIZING THE
ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND
ANTICIPATION NOTES OF THE TOWNSHIP OF ELK, COUNTY
OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE
PRINCIPAL AMOUNT OF \$71,000 TO BORROW WITH A DOWN
PAYMENT OF \$4,000; MAKING CERTAIN DETERMINATIONS
AND COVENANTS; AND AUTHORIZING CERTAIN RELATED
ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Township Committee of the Township of Elk, County of Gloucester, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Elk, County of Gloucester, New Jersey ("Township").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$75,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$71,000;
- (c) a down payment in the amount of \$4,000 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, N.J.S.A. 40A:2-11; and

Section 3. The sum of \$71,000, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$4,000, which amount represents the required down payment are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Township in an amount not to exceed \$71,000 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$71,000 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, N.J.S.A. 40A:2-20, shall not exceed the sum of \$3,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Other Sources</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A. Purchase of one Police SUV/All Wheel Drive Vehicle	\$45,000.00	\$2,400.00	\$	\$42,600.00	5 years
B. Purchase of eligible Police Equipment	\$15,000.00	\$800.00	\$	\$14,200.00	5 years
C. Purchase of computer Equipment	\$15,000.00	\$800.00	\$	\$14,200.00	5 years

Section 8. The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$71,000.00 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 9. The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy ad valorem taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 10. The applicable Capital Budget of the Township is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended applicable Capital Budget and

Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 11. The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

Section 12. The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Ogden, Utah Service Center of the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

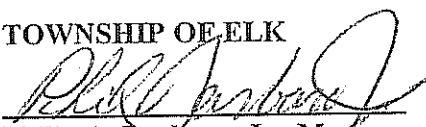
Section 13. The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 14. All ordinances or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 15. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

INTRODUCED and read at a meeting of the Elk Township Committee held on August 1st, 2013 and will be taken up for final consideration and passage after a public hearing at the meeting to be held on August 20th, 2013.

TOWNSHIP OF ELK



Philip A. Barbaro, Jr., Mayor

ATTEST:


Debora R. Pine, Registered Municipal Clerk

CERTIFICATION

I, Debora R. Pine, Registered Municipal Clerk, for Elk Township, hereby certify that the above Ordinance O – 7 – 2013 is a true copy of the introduced ordinance, approved by the Township Committee of the Township of Elk, County of Gloucester, State of New Jersey, at a meeting held by the same on August 1, 2013 in the Elk Township Municipal Building, 680 Whig Lane, Monroeville, New Jersey.


DEBORA R. PINE, RMC, CMC
Township Clerk

R-68-2013

RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF ELK

RE: RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND

WHEREAS the Township of Elk is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS said membership terminates as of January 1, 2014 unless earlier renewed by agreement between the municipality and the FUND; and

WHEREAS the Township of Elk desires to renew said membership.


NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Township of Elk agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. Carolyn D. King-Sammons, Fund Commissioner, shall be and hereby is authorized to execute the "Agreement to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the Township of Elk's intention to renew its membership.

ADOPTED at a meeting of the Township Committee of the Township of Elk held on **August 20, 2013**, by a vote of:

 4 Affirmative 0 Negative 0 Abstentions

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., MAYOR

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

**AGREEMENT TO RENEW MEMBERSHIP TO THE
GLOUCESTER, SALEM AND CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Gloucester, Salem and Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND") is a duly chartered Municipal Joint Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

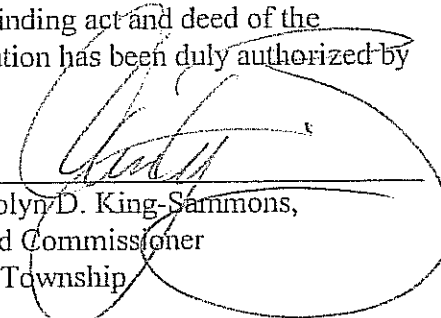
WHEREAS, the Township of Elk is currently a member of said FUND, and;

WHEREAS, effective January 1, 2014, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of the Township of Elk has resolved to renew said membership;

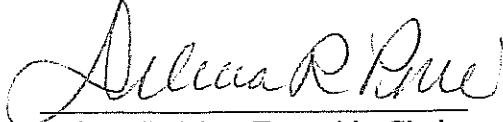
NOW, THEREFORE, it is agreed as follows:

1. The Township of Elk hereby renews its membership in the FUND for a three (3) year period, beginning January 1, 2014 and ending January 1, 2017.
2. The Township of Elk hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operating documents of the FUND as from time to time amended and altered by the Department of Insurance in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Township of Elk agrees to be a participating member of the FUND for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Township of Elk in the FUND, the FUND agrees, subject to the continuing approval of the Commissioner of Insurance to accept the renewal application of the Township of Elk.
5. Executed this 20th day of August, 2013 as the lawful and binding act and deed of the Township Committee of the Township of Elk which execution has been duly authorized by public vote of the governing body.



Carolyn D. King-Sammons,
Fund Commissioner
Elk Township

Attest:



Debora R. Pine, Township Clerk

Debora R. Pine, Township Clerk

Date: August 20, 2013

RESOLUTION R-69-2013

**RESOLUTION OF THE TOWNSHIP OF ELK
TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS
CONTRACT NEGOTIATIONS IN REGARDS TO
ELK TOWNSHIP POLICE DEPARTMENT**


WHEREAS N.J.S.A. 10:4-12B. (7) permits the Township Committee to enter into Closed Executive Session and exclude the public from portions of the meeting to discuss personnel, litigation and/or contract negotiations in which the public body is, or may be a party or which involves any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

WHEREAS pursuant to N.J.S.A. 10:4-13, the Township Committee must first adopt a Resolution at a meeting which the public is admitted stating the general nature of the subject to be discussed and as precisely as possible at time when the circumstances under which the discussion conducted in Closed Executive Session can be disclosed to the public; and

NOW, THEREFORE, BE IT RESOLVED, that the time when and circumstances under which the discussion conducted in Closed Executive Session of the public body can be disclosed to the public will be at the conclusion of the beforementioned litigation.

THIS RESOLUTION WAS DULY ADOPTED at the Regular Meeting of the Township Committee of the Township of Elk held on the 20th day of August 2013 and is duly certified by the Clerk to embody the determination made by the Committee at that hearing date.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

BILL APPROVAL

August 20, 2013

Bank Wires, Manual and Interim Checks

GENERAL ACCOUNT:

1) Township of Elk	13-00653	\$60,975.68
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DOG ACCOUNT:

1) NJ Department of Health	13-00639	\$15.60
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GENERAL CAPITAL:

1) Petroni and Associates	13-00640	\$350.00
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ELMER ESCROW:

1) Adams and Adams	13-00695	\$345.00
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August 19, 2013
07:29 PM

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 08/20/13 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item Description		Description				
13-00694	08/20/13	A0055 ADAMS & ADAMS		JOAN ADAMS ESQ.				
	08/18/13	1 GENERAL LEGAL	150.00	3-01- -023-232		Budget	Aprv	77
				LEGAL COSTS				
			150.00					
13-00632	08/20/13	A0255 ATLAS FLASHER SUPPLY CO		PO BOX 488				
	08/03/13	1 SIGNAGE, CONES, ETC.	1,308.30	3-01- -910-004		Budget	Aprv	16
				INSURANCE REFUNDS				
			1,308.30					
13-00650	08/20/13	A0260 ATLANTIC CITY ELECTRIC		5 COLLINS DRIVE				
	08/07/13	1 STREET LIGHTS	11.24	3-01- -037-222		Budget	Aprv	30
				STREET LIGHTING EXPENSE				
13-00650	08/07/13	2 STREET LIGHTS	14.17	3-01- -037-222		Budget	Aprv	31
				STREET LIGHTING EXPENSE				
13-00650	08/08/13	3 STREET LIGHTS	38.16	3-01- -037-222		Budget	Aprv	32
				STREET LIGHTING EXPENSE				
13-00650	08/12/13	4 STREET LIGHTS	75.06	3-01- -037-222		Budget	Aprv	33
				STREET LIGHTING EXPENSE				
13-00650	08/12/13	5 ELECTRIC	45.91	3-01- -037-223		Budget	Aprv	34
				ELECTRICITY				
13-00650	08/18/13	6 ELECTRIC	1,094.22	3-01- -037-223		Budget	Aprv	35
				ELECTRICITY				
13-00650	08/18/13	7 STREET LIGHTS	7.77	3-01- -037-222		Budget	Aprv	36
				STREET LIGHTING EXPENSE				
13-00650	08/18/13	8 STREET LIGHTS	22.06	3-01- -037-222		Budget	Aprv	37
				STREET LIGHTING EXPENSE				
13-00650	08/18/13	9 STREET LIGHTS	5.38	3-01- -037-222		Budget	Aprv	38
				STREET LIGHTING EXPENSE				
13-00650	08/18/13	10 STREET LIGHTS	6.90	3-01- -037-222		Budget	Aprv	39
				STREET LIGHTING EXPENSE				
13-00650	08/18/13	11 STREET LIGHTS	12.41	3-01- -037-222		Budget	Aprv	40
				STREET LIGHTING EXPENSE				
13-00650	08/18/13	12 STREET LIGHTS	25.54	3-01- -037-222		Budget	Aprv	41
				STREET LIGHTING EXPENSE				
			1,358.82					
13-00628	08/20/13	A0277 ATLANTIC TACTICAL		14 WORLDS FAIR DRIVE				
	08/03/13	1 SHIRTS, POUCH, ETC.	84.89	3-01- -029-236		Budget	Aprv	6
				EQUIPMENT & SUPPLIES				
13-00658	08/12/13	1 FLASHLIGHT, CHARGER	147.95	3-01- -029-236		Budget	Aprv	47
				EQUIPMENT & SUPPLIES				
			232.84					
13-00697	08/20/13	A0350 AURA FIRE COMPANY		909 AURA ROAD				
	08/19/13	1 HALL RENTAL - SPECIAL ELECTION	100.00	3-01- -012-225		Budget	Aprv	79
				MISCELLANEOUS				
			100.00					

August 19, 2013
07:29 PM

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 2

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00644	08/07/13	08/20/13 C0033 CAPITOL CLEANERS 1 JULY UNIFORM CLEANING	748.95 <u>748.95</u>	12 N. ACADEMY STREET 3-01- -029-234 UNIFORM CLEANING	Budget	Aprv	25
13-00657	08/12/13	08/20/13 C0093 CHEAPER THAN DIRT 1 MAGPUL RANGER PLATE	26.86 <u>26.86</u>	2524 NE LOOP 820 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	46
13-00660	08/12/13	08/20/13 C0167 COMCAST 1 09508-444918-01-2 MONTHLY	134.85	3-01- -037-224 TELEPHONE	Budget	Aprv	49
13-00673	08/18/13	1 MONTHLY INVOICE	134.85 <u>269.70</u>	3-01- -037-224 TELEPHONE	Budget	Aprv	58
13-00601	07/21/13	08/20/13 C0172 CORNERSTONE SYSTEMS & TECH 1 SUPPORT & UPDATE	2,600.00 <u>2,600.00</u>	123 EAST MAIN STREET 3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	2
13-00634	08/03/13	08/20/13 D0203 DENNY SEPTIC & PORTABLE TOILET 1 JULY SERVICE	140.00 <u>140.00</u>	598 JACKSON ROAD 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	18
13-00678	08/18/13	08/20/13 E0256 ELK TOWNSHIP SCHOOL DISTRICT 1 CLEANING JULY	343.29 <u>343.29</u>	900 CLEMS RUN 3-01- -020-242 CLEANING SERVICES	Budget	Aprv	61
13-00686	08/18/13	08/20/13 ELE16 DENISE MAURER 1 8/14 ELECTION	200.00 <u>200.00</u>	414 UNION STREET 3-01- -012-225 MISCELLANEOUS	Budget	Aprv	69
13-00685	08/18/13	08/20/13 ELE20 DIANE RAMSEY 1 8/14 ELECTION	225.00 <u>225.00</u>	104 DUTCH ROW ROAD 3-01- -012-225 MISCELLANEOUS	Budget	Aprv	68
13-00687	08/18/13	08/20/13 ELE27 JUDITH HAYNICZ 1 8/14 ELECTION	200.00 <u>200.00</u>	236 W. CLAYTON AVENUE 3-01- -012-225 MISCELLANEOUS	Budget	Aprv	70
13-00691	08/18/13	08/20/13 ELE30 KAREN SCHNEEMAN 1 8/14 ELECTION	200.00 <u>200.00</u>	197 JERRYS AVENUE 3-01- -012-225 MISCELLANEOUS	Budget	Aprv	74

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Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item Description		Description				
13-00684	08/20/13 08/18/13	ELE32 KRISTIE GANT 1 8/14 ELECTION	225.00 <u>225.00</u>	475 ELK ROAD 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	67
13-00693	08/20/13 08/18/13	ELE41 GEORGE REISTLE 1 8/14 ELECTION	200.00 <u>200.00</u>	713 WEBSTER DRIVE 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	76
13-00689	08/20/13 08/18/13	ELE42 EDWIN PEARSON 1 8/14 ELECTION	200.00 <u>200.00</u>	1457 ELLIS MILL ROAD 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	72
13-00688	08/20/13 08/18/13	ELE46 BARBARA PEARSON 1 8/14 ELECTION	200.00 <u>200.00</u>	1457 ELLIS MILL ROAD 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	71
13-00682	08/20/13 08/18/13	ELE49 TIMOTHY PINE 1 8/14 ELECTION	225.00 <u>225.00</u>	5 HILL LANE 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	65
13-00683	08/20/13 08/18/13	ELE51 MICHAEL RAMSEY 1 8/14 ELECTION	225.00 <u>225.00</u>	104 DUTCH ROW ROAD 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	66
13-00690	08/20/13 08/18/13	ELE52 MARIA A. CALABRO 1 8/14 ELECTION	200.00 <u>200.00</u>	374 LINCOLN MILL ROAD 3-01- -012-225 MISCELLANEOUS		Budget	Aprv	73
13-00698	08/20/13 08/19/13	F0250 FERRELL VOLUNTEER FIRE COMPANY 1 HALL RENTAL-SPECIAL ELECTION	50.00 <u>50.00</u>	3-01- -012-225 MISCELLANEOUS		Budget	Aprv	80
13-00579	08/20/13 07/15/13	G0150 GALL'S INC. 1 PANTS	99.44	24296 NETWORK PLACE 3-01- -029-233 UNIFORM ALLOWANCE		Budget	Aprv	1
13-00618	07/30/13	1 CUFF/HOLDER/KEEPERS/BELT/CASE	333.88 <u>433.32</u>	3-01- -029-236 EQUIPMENT & SUPPLIES		Budget	Aprv	5
13-00671	08/20/13 08/18/13	G0173 GARDEN STATE HIGHWAY PRODUCTS 1 SIGN TOPS	93.00 <u>93.00</u>	1740 E. OAK ROAD 3-01- -035-222 ROAD SIGNS OPERATING EXPENSE		Budget	Aprv	56

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00608	08/20/13 07/25/13	G0267 MCAA OF GLOUCESTER COUNTY 1 JORDAN, PAULINE - 9/20/13	65.00 <u>65.00</u>	LORI ZANE-LOGAN TWP COURT 3-01- -011-225 MISCELLANEOUS	Budget	Aprv	3
13-00665	08/20/13 08/15/13	G0300 GLOUCESTER COUNTY TIMES 1 AUDIT	214.56	309 S. BROAD STREET 3-01- -043-228 ADVERTISEMENTS	Budget	Aprv	52
13-00665	08/15/13	2 ORD 6-2013	25.92	3-01- -043-228 ADVERTISEMENTS	Budget	Aprv	53
13-00665	08/15/13	3 PLAN/ZONE	43.20 <u>283.68</u>	3-01- -023-228 ADVERTISEMENTS	Budget	Aprv	54
13-00692	08/20/13 08/18/13	G0354 FRANK GOSS 1 8/14 ELECTION	200.00 <u>200.00</u>	131 RAILROAD AVENUE 3-01- -012-225 MISCELLANEOUS	Budget	Aprv	75
13-00672	08/20/13 08/18/13	H0176 HERITAGE BUSINESS SYSTEMS, INC. 1 COPIER	60.55 <u>60.55</u>	1263 GLEN AVENUE 3-01- -043-223 OFFICE SUPPLIES	Budget	Aprv	57
13-00662	08/20/13 08/12/13	H0350 STEVEN HUGHES 1 REIMBURSE-AUDIO CASSETTES	74.80 <u>74.80</u>	3-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	50
13-00646	08/20/13 08/07/13	H176 THOMAS G. HEIM 1 CONFLICT JUDGE	200.00 <u>200.00</u>	14 HARRISON STREET 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	27
13-00631	08/20/13 08/03/13	K0200 KAY PRINTING 1 F110-BLD SUBCODE	56.00	220 ENTIN ROAD 3-01- -046-224 PRINTING OF FORMS	Budget	Aprv	14
13-00631	08/03/13	2 F180-CONSTRUCTION PERMIT	48.00 <u>104.00</u>	3-01- -046-224 PRINTING OF FORMS	Budget	Aprv	15
13-00699	08/20/13 08/19/13	L0060 LAWNS VOLUNTEER FIRE COMPANY 1 HALL RENTAL-SPECIAL ELECTION	50.00 <u>50.00</u>	3-01- -012-225 MISCELLANEOUS	Budget	Aprv	81
13-00633	08/20/13 08/03/13	M0018 MAJESTIC OIL COMPANY, INC. 1 7/26 UNLEADED	1,162.68	2104 FAIRFAX AVENUE 3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	17
13-00649	08/07/13	1 8/5 UNLEADED	1,116.50	3-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	29
13-00676	08/18/13	1 8/14 UNLEADED	1,304.69	3-01- -037-226	Budget	Aprv	59

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00676	08/18/13	2 8/15 DIESEL	787.15	GASOLINE/DIESEL 3-01- -037-226	Budget	Aprv	60
			<u>4,371.02</u>	GASOLINE/DIESEL			
13-00680	08/18/13	1 9/20 SEMINAR	25.00	3-01- -043-226 EDUCATION & CONFERENCES	Budget	Aprv	63
			<u>25.00</u>				
13-00609	07/25/13	1 CELL PHONE - 944312212 ACCT	268.43	PO BOX 172408 3-01- -037-224 TELEPHONE	Budget	Aprv	4
			<u>268.43</u>				
13-00696	08/18/13	1 TRAVEL 8/13/2013	30.79	3-01- -012-225 MISCELLANEOUS	Budget	Aprv	78
			<u>30.79</u>				
13-00681	08/18/13	1 C FOLD TOWELS,TOILET PAPER	241.00	1100 FERRY AVENUE 3-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	64
			<u>241.00</u>				
13-00642	08/05/13	1 TESTING 7/19/13	423.50	702 ELECTRONIC DRIVE 3-01- -020-225 MISCELLANEOUS	Budget	Aprv	23
13-00659	08/12/13	1 7/29 TESTING	134.50	3-01- -020-225 MISCELLANEOUS	Budget	Aprv	48
			<u>558.00</u>				
13-00629	08/03/13	1 01CV-WIPER MOTOR,ETC	427.01	850 SOUTH DELSEA DRIVE 3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	7
13-00629	08/03/13	2 10CHARGER-OIL,SERVICE	58.95	3-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	8
13-00629	08/03/13	3 07CV-OIL	54.95	3-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	9
13-00629	08/03/13	4 05DODGE-OIL	69.20	3-01- -061-224 POLICE VEHICLE OIL CHANGE	Budget	Aprv	10
13-00629	08/03/13	5 00CV-OIL,AXLE BEARINGS,GASKET	370.96	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	11
13-00629	08/03/13	6 03CV-HARNESS,WIPER,BLOWER MOTO	360.52	3-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	12
			<u>1,341.59</u>				
13-00679	08/18/13	1 99/12 - SEMINAR	15.00	REGISTRAR'S ASSOCIATION 3-01- -040-225 MISCELLANEOUS	Budget	Aprv	62
			<u>15.00</u>				

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq
13-00645	08/07/13	08/20/13 S0455 LUZ S. SMITH 1 JULY COURT	600.00 <u>600.00</u>	2835 FRIENDSHIP STREET 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	26
13-00664	08/12/13	08/20/13 S0556 STATE OF NEW JERSEY 1 0-222-057-126 ANNUAL BILLING	334.79 <u>334.79</u>	TREASURER 3-01- -049-225 UNEMPLOYMENT FUND	Budget	Aprv	51
13-00651	08/08/13	08/20/13 S0564 STATE WASTE REMOVAL 1 30 YARD METAL	185.00 <u>185.00</u>	686 ELK ROAD 3-01- -038-221 TIPPING FEES	Budget	Aprv	42
13-00641	08/05/13	08/20/13 T0200 TAG'S AUTO SUPPLY, INC 1 BATTERY	114.96 <u>114.96</u>	12 W. HIGH STREET 3-01- -033-222 EMERGENCY MANAGEMENT O E	Budget	Aprv	22
13-00630	08/03/13	08/20/13 T0390 THIS & THAT UNIFORMS 1 PANTS,SHIRTS,ETC	463.00	1500 S. NEW ROAD 3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	13
13-00656	08/12/13	1 SHIRTS,ZIPPERS,ETC	407.00	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	43
13-00656	08/12/13	2 SHIRTS, ZIPPERS	228.00	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	44
13-00656	08/12/13	3 PANTS,SHIRTS,BOOTS,ETC	1,071.00 <u>2,169.00</u>	3-01- -029-233 UNIFORM ALLOWANCE	Budget	Aprv	45
13-00637	08/04/13	08/20/13 V0235 THE HONORABLE LAUREN VAN EMDEN 1 CONFLICT JUDGE-8/1/2013	200.00 <u>200.00</u>	PO BOX 863 3-01- -050-225 MISCELLANEOUS	Budget	Aprv	21
13-00648	08/07/13	08/20/13 W0025 WASTE MANAGEMENT OF NJ,INC. 1 JULY CONTRACTUAL	17,565.56 <u>17,565.56</u>	107 SILVA STREET 3-01- -038-222 CONTRACTUAL	Budget	Aprv	28
13-00635	08/04/13	08/20/13 W0080 WARREN'S HARDWARE 1 ROUNDUP,KEYS, ETC.	208.99	110 BRIDGETON PIKE 3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	19
13-00635	08/04/13	2 ROUNDUP,KEYS, ETC.	3.90 <u>205.09</u>	3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	20
13-00670	08/18/13	08/20/13 W0160 WEBERS POWER EQUIPMENT, INC. 1 SPARK PLUG, FUEL FILTER	20.35 <u>20.35</u>	868 ELK ROAD 3-01- -034-236 EQUIPMENT & SUPPLIES	Budget	Aprv	55

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Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq
PO #	Enc Date	Item	Description		Description				
13-00643	08/05/13	1	TIPPING JULY	12,328.81	PO BOX 7247-6556	3-01- -038-221	Budget	Aprv	24
				<u>12,328.81</u>	TIPPING FEES				

	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
Checks:	51	81	51,767.50

There are NO errors or warnings in this listing.